



सी.एस.आई.आर.-केन्द्रीय औषधि अनुसंधान संस्थान

(वैज्ञानिक तथा औद्योगिक अनुसंधान संस्थान)

बी.एस. 10/1, सेक्टर 10, जानकीपुरम विस्तार, सीतापुर रोड, पोस्ट बॉक्स नं. 173, लखनऊ - 226021 (भारत)

**CSIR-Central Drug Research Institute**

(Council of Scientific & Industrial Research)

B.S. 10/1, Sector 10, Janakipuram Extension, Sitapur Road, Post Box No.: 173, Lucknow- 226021 (India)

Phone : (0522) 2771940, 2771960, 2961262, Fax : 91- (522) 2771941

Gram : CENDRUG, Web : <http://www.cdriindia.org>



CDRI/2021/4324/ERP/RIZ

Dated:17.06.2021

**Notice Inviting Tender**

**Single Sealed envelop in invited from reputed Suppliar/Sellers/Service Providers for the following contract.**

<u>Sr No</u>	<u>Item Name</u>	<u>Bid submission start date</u>	<u>Bid submission end date</u>	<u>Date of Opening of Bid</u>	<u>EMD</u>
<u>1</u>	<u>Supply of Green Doob Grass</u>	<u>18.06.2021</u>	<u>27.06.2021 Upto 05:30PM)</u>	<u>29.06.2020</u>	<u>Not applicable</u>

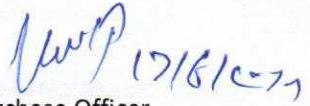
**Detailed Terms and Conditions of Tender can be dponloaded from the CSIR-CDRI website [www.cdri.res.in](http://www.cdri.res.in)**

**Email:**

[spo@cdri.res.in](mailto:spo@cdri.res.in),

[so.purchase@cdri.res.in](mailto:so.purchase@cdri.res.in)

[rizvan.khan@cdri.res.in](mailto:rizvan.khan@cdri.res.in)

  
Stores & Purchase Officer  
CSIR-CDRI, Lucknow

भण्डार एवं क्रय अधिकारी  
Stores & Purchase Officer  
केन्द्रीय औषधि अनुसंधान संस्थान  
Central Drug Research Institute  
लखनऊ / Lucknow



सी.एस.आई.आर.-केन्द्रीय औषधि अनुसंधान संस्थान  
(वैज्ञानिक तथा औद्योगिक अनुसंधान परिषद्)  
बी.एस. 10/1, सेक्टर 10, जानकीपुरम विस्तार, सीतापुर रोड, पोस्ट बालूच नं. 173, लखनऊ - 226021 (भारत)  
**CSIR-Central Drug Research Institute**  
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Phone : (0522) 2771940, 2771860, 2961202, Fax : 91- (522) 2771941  
Gram : CENDRUG, Web : <http://www.cdriindia.org>



No: CDRI/2021/4324/ERP/RIZ

Date: 17.06/2021

### Sub : Request for Pro-forma Invoice through Limited tender.

To,

Dear Sir

This Research Institute is interested in purchasing of the Goods as detailed below. You are therefore requested to Submit a pro-forma invoice along with your terms & conditions of supply & payment **from 18.06.2021 to 27.06.2021 (Upto 05.30PM) in the Tender Box at CDRI Reception.** Please provide a copy of the technical literature and the specifications of these items.

Please read carefully the terms and conditions mentioned below and submit your pro-forma invoice/quotation accordingly.

S.No	Detailed Specifications of the stores	CATALOGUE NO.	Qty	EMD
1	GREEN DOOB GRASS	Specification attached	1	NIL

#### Specification for Green Doob Grass

- 1- Green Doob Grass must be succulent and Root free.
- 2- It must be free from Polythene pouches, any other polythenes, and inedible particles.
- 3- It must be free from night soil, mud etc.
- 4- It must be free from any weed and other toxic vegetation substances.

**Indented quantity is 15000 Kilograms for 12 Months (One Year) only.**

**Only one offer should be given against each item of NIT. Quotation giving multiple offers are liable to be summarily rejected.**

#### TERMS & CONDITIONS FOR PAC ITEMS

- The quotation must be in the form furnished by the Purchaser and should be free from corrections/erasures. In case there is any unavoidable correction it should be properly attested. If not the quotation will not be considered.
- It may kindly be noted that your bid should
- Each quotation sent by post is to be enclosed in Single cover addressed to **The Stores and Purchase Officer, CDRI Sector 10, Jankipuram Extension Sitapur Road, Lucknow - 226031.**
- **Quotations delivered personally should be put in the tender box kept in the office of CDRI.**
- Price quoted should be net and valid for a minimum period of 90 days from the date of opening of the quotation.
- The bidder must submit the applicable Price Schedule Form as Annexed to the tender document available on the website.
- Complete specification with manufacturer's name and address should be given while quoting. Literature/Pamphlets should also be enclosed wherever applicable. No FREE ITEMS TO BE GIVEN outside the scope of Tender Specs.
- Price bids must be on
  - i. FOR, CDRI Stores, Lucknow for all Indigeneous Items including all Taxes and Duties.
  - ii. he rate should include packing and forwarding charges in the case of F.O.R. LUCKNOW quotation, Insurance should also be covered. The goods should be insured in your favour and for all risks on warehouse to warehouse basis. Tenders not adhering to these conditions are liable for rejection.

*Handwritten signature and date: 17/6/21*



- Performa Invoice received after due date will not be considered under any circumstances.
- Prices are required to be quoted in units indicated in the enquiry. When quotations are given in terms of other units, relationship between two sets of units should be furnished. Quantity discounts, if any should also be indicated.
- In cases of agents quoting on behalf of their foreign manufacturers, one agent cannot represent two manufacturers or quote on their behalf in a particular tender enquiry. One manufacturer can also authorize only one agent/dealer. There can be only one bid from the following:
  1. The foreign manufacturer directly or through one Indian agent on his behalf; or
  2. Indian/foreign agent on behalf of only one principal.
- Please indicate the name and address of the agents in India if any, the details of service to be rendered by them & the percentage of commission payable to them. Agency commission payable to the Indian Agent should be clearly indicated. The Agency commission would be payable only in Indian Rupees after acceptance.
- This lab/Instt Is registered with Dept. of Scientific & Industrial Research, Govt. of India and concessional customs duty and GST & IGST are leviable vide notification no. 54/2002-Customs on all imports covered under notification No.51/96-Customs dated 23.07.1996, Notification No.47/2017-Integrated Tax (Rate) and Notification No. 45/2017 - Central Tax (Rate) both dated 14th November, 2017.
- The mode of dispatch/transportation of the items must be by *Air/Sea/Rail/Road only. (Retain one only).*
- In case the items in the enquiry are covered by any rate contract or running contract finalised by any other state or central Government, it should be specified in your quotation and accepted contract rates should also be mentioned.
- Delivery period required for supplying the material should be invariably specified in the quotation. The offered delivery period shall have to be strictly adhered to in case an order is placed.
- Liquidated Damages Clause for delays: The applicable rate is 0.5% per week and maximum deduction is 10% of the contract price.
- If the deliveries are not maintained and due to that account the purchaser is forced to buy the material at your risk and cost from elsewhere, the loss or damage that may be sustained there by will be recovered from the defaulting supplier.
- All supplies are subject to inspection and approval before acceptance. Manufacturer warranty certificates and manufacturer/Government approved lab test certificate shall be furnished along with the supply, wherever applicable.
- TDS would be recovered as per rules in case of Fabrication/ Servicing/ Maintenance jobs/Installation charges etc.
- Kindly furnish your PAN & GST Number etc. in your quotation for our records.
- Our normal payment terms are 100% (hundred percent) within 30 (thirty) days on receipt and acceptance of material at our site in good condition. Please inform your Bank details for RTGS payment.
- All disputes shall be settled in the courts of Lucknow Jurisdiction only.
- Tender conditions if any, or otherwise sent along with the tender shall not be binding on us.
- All the above instructions and our standard terms and conditions must be complied failing which your offer may be liable for rejection.
- **Evaluation & Comparison of Bids.**

Bids meeting technical parameters and evaluated as responsive will be compared as follows:

1. **INDIGENOUS OFFER**

**FINAL LANDED COST (F.O.R. CDRI Stores) less discount including Freight, Insurance, Taxes, Packing and Forwarding shall be the basis of Evaluation.**

Customer Name and Address  
Item detail

Total Purchase Order Value

Contact Person

Phone:0522-2772450

Email:spo@cdri.res.in/so.purchase@cdri.res.in

Yours faithfully,

(Store & Purchase Officer)

17/6/24

भण्डार एवं क्रय अधिकारी  
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