

**SEM Facility, Electron Microscopy Unit, SAIF&R, CSIR-CDRI**  
**Email: k\_mitra@cdri.res.in; Ph: 91-0522-2772450 Ext: 4503**  
**Request Form for External Users**

1) Name of the User: .....

2) Name of the Institute/Organization: .....

(Appropriate letter to be enclosed; please see instruction sheet)

3) GSTIN: .....

4) Email and Mobile No: .....

5) Name of Research Supervisor: .....

**Sample Information**

6) Detailed description of the sample to be imaged (powder/suspension/cells/tissue):

.....  
.....  
.....

7) Service requested (Tick):

*Both sample preparation and SEM imaging (mention no. of samples).....*

*Only SEM imaging of prepared samples (mention no. of samples for imaging) .....*

.....

*We agree to acknowledge "Scanning Electron Microscopy Facility at Electron Microscopy Unit" of CSIR-CDRI Lucknow in our Publications/Reports/Thesis in which the data is used with due feedback through email to k\_mitra@cdri.res.in. Please send us a copy of the publication/thesis report.*

**Signature of the User:** .....

**Forwarded by Supervisor/HoD with seal:**.....

**Important Note:**

1) **Samples should be brought by the user at the allotted time and the user should be present while the samples are being examined. (may not be necessary for some specimens like powders etc.)**

2) Charges for specimen preparation: Rs. 1500/- per sample;

Charges for Imaging Rs. 8000/hr for industry, Rs. 1600/hr for academic institutions and Rs. 3200/hr for other R&D institutes plus 18% GST

3) **This filled up form has to be emailed to Dr. K. Mitra, In-Charge Electron Microscopy Unit, at k\_mitra@cdri.res.in for assessing feasibility of analysis, estimate of charges and for an appointment**

5) All the samples from Educational Institutions should be accompanied by a letter on the official stationary and countersigned by HOD (in case of students, supervisor name must be provided)

**For Official Use only**

Name of the operator:

**External User**

**Registration No:**

.....

**Date:**

.....

Date of experiment:

Signature of operator: